

Minutes of the Mundford Parish Council Virtual Meeting by Zoom on 4th June 2020

PRESENT:

Councillors J. Musgrove (Chairman) D. Goodrham, N Enderby, K. Weight, S. Eyres, S Booth, S. Welsh and Mrs S. King (Clerk to the Council). There were no members of the public.

1. THE CHAIRMAN'S OPENING REMARKS

Welcome to our first Zoom meeting. Our condolences to John Marston's relatives and close friends. Cllr D. Goodrham attended the funeral on our behalf. A wreath was sent from the Parish Council and is, along with other tributes, now on the John Marston football stand near Browns. The Clerk suggested we should dedicate the bench in Crown Road opposite the Parish Office to John. This bench is currently without a dedication. The Clerk and Cllr S. Welsh have arranged food parcels for the very vulnerable from Cost Cutters which are being delivered where necessary. The Clerk also has exercise packages for distribution to those who would like them.

2. APOLOGIES OF ABSENCE

Cllr B. Ellis (no excess to webcam). Cllr B. Ellis agreed with items at separate social distance meeting with the Chairman prior to the Zoom Meeting.

3. ACCEPT AND SIGN THE MINUTES

The minutes of the meeting in May were accepted as a true and accurate record. This was proposed by Cllr S. Booth and seconded by Cllr D. Goodrham. All agreed.

4. TO RECEIVE DECLARATIONS OF INTEREST

None.

5. PUBLIC PARTICIPATION

None.

6. MATTERS ARISING

6.1 Annual Governance Statement 2019-2020

This was proposed by Cllr N. Enderby and seconded by Cllr D. Goodrham. All agreed.

6.2 Accounting Statements 2019-2020

This was proposed by Cllr S. Booth and seconded by Cllr S. Eyres. All agreed.

6.3 Outstanding Highway Matters

- None of the proposed meetings with Highways have taken place. It appears that Swaffham Road has been surveyed ready for the proposed drainage works. Swaffham Road has been resurfaced and the Clerk has emailed Highways to get the excess stones swept following the heavy rain. (Clerk chased again and stones swept).
- The burst water main on Crown Road has been fixed. Clerk to email Highways to arrange for this part of the road to be resurfaced. (This has been done).
- There has been an increase in speeding traffic along Swaffham Road. Clerk to email the Police about this to see if the Speed Detection Team can visit and when a decision will be made for the Parish Partnership Scheme for the SAM2 signs. (This has been done).

6.4 Village Footpaths and Verges

- We need to ensure that Pig Sty Lane remains open during construction. There are construction vehicles being parked on the road outside Pig Sty Lane on a dangerous bend rather than on the construction site. Email to be sent to the Planning Department advising them of this. (This has been done).
- Didlington Nurseries have confirmed that there is a problem with supplying the full quantity of begonias for the various flower beds around the village. This is due to a general shortage of bedding plants. (Full quantities of begonias have subsequently arrived and have been planted by the handyman).

6.5 Allotments – to discuss (if any) outstanding or future matters

The allotments are in very good shape as many holders have time to spend on their allotments. The water tanks are filled twice a week by Chairman J. Musgrove.

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6.6 Handyman/Gardener – update on outstanding and future projects

All benches and bus shelters have been cleaned and general tidying and strimming around the village.

6.7 Allotment Hut

The allotment hut requires a lot of repair work to be carried out. When face to face meetings can resume, all Councillors will need to visit the allotments to discuss how to proceed.

6.8 Clerk - CiCLA

It was proposed by Chairman J. Musgrove and seconded by Cllr N. Enderby. All agreed.

7. CORRESPONDENCE – The Clerk / Chair will read out any outstanding correspondence that has not been previously circulated

- A letter was received by Stanford Training Area regarding the removal of ash dieback trees which will take approximately four weeks to complete.
- A thank you letter was received from the lady who supplied the washable face masks for our volunteers.
- Opus Energy sent us a thank you letter for renewing with them.
- A letter from Barclays confirming we will be receiving less interest in our savings account.

8. FINANCE

8.1 Payments and Cheques for the May invoices

The following payments were authorised in May. This was proposed by Cllr S. Eyres and seconded by Cllr D. Goodrham. All agreed.

Description	Amount
Balance for May 2020 (minus the following direct debits)	£20,832.65
Opus Energy Parish Office Electric	£34.85
E-On Street Lights	£111.77
Everflow Water Rates	£0.00
XLN Telephone/Wifi Parish Office	£49.14
Npower Business (Allotment Hut Invoice)	£0.00
Total Direct Debits	£195.76
Receipts	Amount
Allotment Plot 4	£15.00
Allotment Plot 8	£15.00
Total Income	£30.00
Balance	Amount
After Direct Debits and Income	£20,666.89

Cheques	Description	Total
BACS	Rosemary Godfrey – Website Maintenance	£310.00
BACS	Jan Grace – Mileage (GRANT)	£80.55
BACS	Angelika Peters Dennis – Mileage (GRANT)	£95.40
BACS	Stefan Eyres – Mileage (GRANT)	£23.85
BACS	TTSR Grounds Maintenance – Apr to Oct	£1,888.39
BACS	Helen Hall – Mileage (GRANT)	£25.65
BACS	M.H Curtain & Blinds – Face Masks (GRANT)	£105.00
BACS	Westcotec Street Light Maintenance	£59.23
BACS	Serena Barnes – Internal Audit	£80.00
BACS	Cricket Club Rent - 3 Months	£45.00
BACS	Clerks and Handyman Wages	£710.02
Total Paid		£3,423.09

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Balance in Community Account	Total
June 2020	£17,243.80
Balance in Savings Account	Total
June 2020	£15,845.64
Balance for Miscellaneous Items	Total
Chilzone	£1592.96
Outdoor Sports and Play	£996.50

8.2 Web report for May

- There were 283 visitors in May.

9. PLANNING APPLICATIONS

Reference Number:	Address:	Date:	Description:	Outcome/ Update:
3PL/2020/0360/HOU	35 Fir Close, Mundford	14/04 /2020	Erection of conservatory to the side of the property	Approved
3PL/2020/0373/HOU	37 Malsters Close, Mundford	20/04 /2020	Erect 1.8M fence to right side of property, enclosing garden with boarding under, and fence to front of the property on the right hand side no taller than 1.2M	Approved
3PL/2020/0425/VAR	Land Off Crown Road, Mundford	06/05 /2020	Variation of Conditions 2, 4, 5, 6, 8, 9, 10, 11 and 14 on 3PL/2017/0059/F Please refer to Variation of Condition Report submitted with this application.	Undecided
3PL/2020/0434/HOU	1 Crown Road, Mundford	11/05 /2020	Erection of a workshop and hobby rooms outbuilding, attached to existing double garage.	Approved
3PL/2020/0431/HOU	35 Swaffham Road, Mundford	11/05 /2020	Single Storey extension to side and rear of property.	Approved

10. STREET LIGHTING

Westcotec have completed 17 height extensions. There are issues with the electrics on two of them. We are still awaiting quotes for the other items.

11. REPORTS

11.1 District Cllr Mike Nairn

None

11.2 County Cllr Fabian Eagle

None

12. MEMBERS' MATTERS – items for agenda for next Month's meeting

The Forestry Commission will be thinning the forest from Impson Way to Cranwich Heath. In two months' time they will be starting at Cranwich Heath and it will take around a month to complete. This may cause some disruption.

With nothing more to discuss the meeting closed at 8:49pm.

Chairman: _____ Date: _____